



SOFTBALL ASIA

RULES RELATING TO DUTIES AND FUNCTIONS OF SOFTBALL ASIA COMMITTEES, COMMISSIONS, WORKING GROUPS AND TASK FORCES

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(As at 16 November 2021)



RULES RELATING TO DUTIES AND FUNCTIONS OF SOFTBALL ASIA COMMITTEES, COMMISSIONS, WORKING GROUPS AND TASK FORCES

Under Article 9.6.10 of the Softball Asia Constitution, the Executive Council of Softball Asia has the power and duty to establish and appoint Committees, Commissions, Working Groups and Task Forces to carry out such duties and functions as the Executive Council deems fit and appropriate. The Rules herein shall apply to the Committees, Commissions, Working Groups and Task Forces established. The Executive Council is authorised to review, and to make amendments and changes as it deems fit and appropriate.

1.0 COMMITTEES AND COMMISSIONS

- 1.1 The Committees or Commissions will each comprise not less than three (3) members, one of whom shall be appointed the Chair, and they shall each serve for such period as may be decided by the Executive Council.
- 1.2 Members of the respective Committee or Commission shall be determined and appointed by the Executive Council.
- 1.3 Each Committee or Commission must hold its respective meeting at least once (1) a year unless otherwise exempted by the Executive Council. The duties and functions of Committee and Commissions not stated in these Rules shall be determined by the Executive Council.
- 1.4 All matters put to a vote at the Committees and Commissions shall be decided by a simple majority of the number of members in such Committee or Commission who shall have the right to vote by in person by being present, or by mail, or by electronic-mail. Ex-officio members of Committees and Commissions shall have no right to vote.
- 1.5 All recommendations and proposals of the Committees and Commissions must be tabled to the Executive Council for consideration and approval.

2.0 WORKING GROUPS AND TASK FORCES

- 2.1 The Executive Council may establish such working group(s) and task force(s) for such purposes and to carry out such duties and functions, and to serve for such period, as the Executive Council may, in its sole discretion, deem fit and appropriate. The members, including the Chairperson, of such working group or task force shall be determined and appointed by the Executive Council.
- 2.2 All recommendations and proposals of the Working Groups and Task Forces must be tabled to the Executive Council for consideration and approval.

3.0 COACHING COMMITTEE

The main duties and functions of the Coaching Committee shall be:



- 3.1 to undertake studies, researches, surveys and discussions, and to draw up, coordinate, organise and carry-out, plans, programmes, courses, seminars, conferences, clinics, and other events and activities, for the development, improvement and advancement of softball coaches, instructors and trainers, and such other similar officials in Asia, and to improve the level of play in softball, and to submit the same to the Executive Council for consideration and decision;
- 3.2 to advance the knowledge and methods of training and coaching, and such other similar instruction of softball in Asia; including to prepare and publish for dissemination to Affiliates, papers, reports, information, and teaching and other materials relating to training and coaching of softball;
- 3.3 to coordinate and cooperate, in consultation with the Executive Council, and or the WBSC, with any international, continental, regional and or sub-regional bodies and organisations with the purpose of coordinating and participating in ~~sports~~ programmes, courses, seminars, conferences, clinics, and other events and activities to raise and improve the standard of softball coaches, instructors and trainers in Asia and to submit its reports and recommendations to the Executive Council for consideration and decision;
- 3.4 to advise and assist Affiliates in the setting up of National Coaching or other Schemes or programmes upon request;
- 3.5 to establish a system of registering coaches and a code of conduct for coaches and to register, cancel, remove and or maintain the names of Softball Asia and or the WBSC qualified coaches on the Roll of Coaches;
- 3.6 to convene a meeting of the Coaching Committee at such time and place as the Chairperson may decide; and
- 3.7 such other duties and functions as the Executive Committee may decide.

4.0 DEVELOPMENT COMMITTEE

The main duties and functions of the Development Committee shall be:

- 4.1 to undertake studies, surveys, researches and discussions, and to draw up plans and programmes to promote and raise the standard of softball in Asia and to prepare ~~sports~~ programmes, courses, seminars, conferences, clinics and other events and activities for the development of softball in Asia for submission to the Executive Council for consideration and decision;
- 4.2 to coordinate and cooperate, in consultation with the Executive Council, and or the WBSC with any national, international, continental, regional and or sub-regional bodies and organisations with the purpose of coordination and participation in programmes, courses, seminars, conferences, clinics, and other events and activities for the development and raising the standard of softball in Asia, and to submit its reports and recommendations to the Executive Council for consideration and decision;



- 4.3 to prepare and publish for dissemination to Affiliates, papers, reports, information, and teaching and other materials relating to the development of softball in Asia;
- 4.4 to advise and coordinate development activities for Affiliates upon request;
- 4.5 to convene a meeting of the Development Committee at such time and place as the Chairperson may decide; and
- 4.6 such other duties and functions as the Executive Council may decide.

5.0 FINANCE COMMITTEE

The main duties and functions of the Finance Committee shall be:

- 5.1 to consider the financial planning, and projection and budget estimates, and statements of accounts of all Softball Asia activities for submission to the Executive Council for consideration and decision;
- 5.2 to be responsible for raising of funds as may be required by Softball Asia;
- 5.3 to deliberate on all financial matters relating to Softball Asia and its financial assets and liabilities, and receipts and expenditure, and to submit its recommendations to the Executive Council for consideration and decision;
- 5.4 to convene a meeting of the Finance Committee at such time and place as the Chairperson may decide; and
- 5.5 such other duties and functions as the Executive Council may decide.

6.0 LAW COMMITTEE

The main duties and functions of the Law Committee shall be:

- 6.1 to carry out the directions of the Executive Council in so far as the amendments of the Constitution, the Rules & Regulations and Bye-laws of Softball Asia as approved by Congress are concerned;
- 6.2 to review and examine the constitution, rules, regulations and by-laws of Softball Asia from time to time and to submit its recommendations for amendments through the Executive Council for consideration and decision, and thereafter to the Congress for consideration and approval;
- 6.3 to receive and consider proposals on matters relating to the amendments of the constitution, rules, regulations and by-laws of Softball Asia and submit its recommendations to the Executive Council for consideration and decision, and thereafter to the Congress for consideration and decision;
- 6.4 to convene a meeting of the Law Committee at such time and place as the Chairperson



may decide; and

6.5 such other duties and functions as the Executive Council may decide.

7.0 SCORERS COMMITTEE

The main duties and functions of the Scorers Committee shall be:

7.1 to undertake studies, researches, surveys and discussions, and to draw up, coordinate, organise and carry-out plans, programmes, courses, seminars, conferences, clinics, and other events and activities for the development, improvement and advancement of softball scorers in Asia for submission to the Executive Council for consideration and decision;

7.2 to advance the knowledge and methods of scoring for softball in Asia, including to prepare and publish for dissemination to Affiliates, papers, reports, information, and teaching and other materials relating to the scoring for softball;

7.3 to coordinate and cooperate, in consultation with the Executive Council and or the WBSC, with any national, international, continental, regional and or sub-regional bodies and organisations with the purpose of coordinating and participating in programmes, courses, seminars, conferences, clinics and other events and activities to raise and improve the standard of softball scorers in Asia and to submit its report and recommendations to the Executive Council for consideration and decision.

7.4 to advise and assist Affiliates in the setting up of National Scoring or other Schemes or programmes upon request;

7.5 to establish a system of registering scorers and a code of conduct for scorers and to register, cancel, remove and or maintain the name of Softball Asia and or WBSC qualified scorers on the Roll of Scorers;

7.6 to convene a meeting of the Scorers Committee at such time and place as the Chairperson may decide; and

7.7 such other duties and functions as the Executive Council may decide.

8.0 TECHNICAL AND COMPETITION COMMITTEE

The main duties and functions of the Technical and Competitions Committee shall be:

8.1 to undertake studies, surveys, researches and discussions, and to draw up, coordinate and carry-out plans, programmes, courses, seminars, conferences, clinics, and other events and activities, for the development and improvement of technical and competition aspects in, and of the technical and competition officials for softball in Asia for submission to the Executive Committee for consideration and decision;

8.2 to advance the knowledge and methods of the technical and competition aspects of softball, including to prepare and publish for dissemination to Affiliates, papers, reports,



information, and teaching and other materials relating to the technical and competition aspects for softball;

- 8.3 to coordinate and cooperate, in consultation with the Executive Council and or the WBSC, with any national, international, continental, regional and or sub-regional bodies and organisations with the purpose of coordinating and participating programmes, courses, seminars, conferences, clinics and other events and activities to raise and improve the standard of technical officials in Asia and to submit its report and recommendations to the Executive Council for consideration and decision;
- 8.4 to review and examine all rules and regulations and any other provisions relating to technical aspects and tournaments, competitions and events relating to softball and to submit its recommendations for amendments and/or improvement to the Executive Council for consideration and decision;
- 8.5 to establish a system of registering technical commissioners and a code of conduct for technical commissioners, and to register, cancel, remove and or maintain the name of Softball Asia and or WBSC qualified technical commissioners on the Roll of Technical Commissioners;
- 8.6 to convene a meeting of the Technical and Competitions Committee at such time and place as the Chairperson may decide; and
- 8.7 such other duties and functions as the Executive Council may decide.

9.0 UMPIRES COMMITTEE

The main duties and functions of the Umpires Committee shall be:

- 9.1 to undertake studies and researches, and to draw up, coordinate and carry-out plans, programmes, courses, seminars, conferences, clinics and other events and activities, for the development and improvement of softball umpires in Asia for submission to the Executive Council for consideration and decision;
- 9.2 to advance the knowledge and methods of umpiring in softball; including to prepare and publish for dissemination to Affiliates, papers, reports, information, and teaching and other materials relating to umpiring of softball;
- 9.3 to coordinate and cooperate, in consultation with the Executive Council and or the WBSC, with any national, international, continental, regional and or sub-regional bodies and organisations with the purpose of coordinating and participating in umpiring programmes, courses, seminars, conferences, clinics and other events and activities to raise and improve the standard of softball umpires in Asia and to submit its report and recommendations to the Executive Council for consideration and decision;
- 9.4 to establish and maintain uniformity in umpiring and the interpretation and application of the rules and regulations relating to softball and to submit its recommendations for amendments and or improvements to the Executive Council for consideration and



decision;

- 9.5 to establish a formal system of registering umpires and a code of conduct for umpires and to register, cancel, remove and or maintain the name of Softball Asia and or the WBSC qualified umpires on the Roll of Umpires;
- 9.6 to convene a meeting of the Umpires Committee at such time and place as the Chairperson may decide; and
- 9.7 such other duties and functions as the Executive Council may decide.

10.0 ATHLETES COMMITTEE

The main duties and functions of the Athletes Committee are as follows:

- 10.1 to act as and represent the athletes on all matters in the Executive Council and Congress;
- 10.2 to undertake studies and researches, and to draw up, coordinate and carry-out plans, programmes, courses, seminars, conferences, clinics and other events and activities, for the advancement of athletes’ rights, responsibilities, welfare and well-being for submission to the Executive Council for consideration and decision;
- 10.3 to prepare and publish for dissemination to Affiliates, papers, reports, information, and teaching and other materials relating to athletes’ rights, responsibilities, welfare and well-being, and the representation of athletes;
- 10.4 to convene a meeting of the Athletes’ Committee at such time and place as the Chairperson may decide; and
- 10.5 such other duties and functions as the Executive Council may decide.
